



Homes that change  
people's lives

## Job Advert: Responsible Adult

### Details

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**Reference**

001591

**Salary**

£ 11.44 per hour

**Department**

Supported Housing

**Hours**

Up to 7.5 hours per week

**Job Type**

Permanent

**Location**

Gloucester Young Parents

**Closing Date**

Tuesday, 30 April 2024

**Planned Interviews**

Friday, 10 May 2024

### Job Description

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Elim Housing Association is a provider of housing and support services in the West of England and Gloucestershire, our vision is 'to meet housing needs and deliver homes that change people's lives'. Elim's aim for its customers is to ensure that the housing and services Elim provides serve as a platform for growth, facilitating all our customers to achieve their aspirations. In this way, we make our homes truly life-changing by ensuring that our service has a positive impact long after a person has left Elim accommodation

Working closely in partnership with Elim's Supported Housing Officers, this post provides low-level, boundaried emotional support and signposting and emergency support outside of office hours. This can be face-to-face and/or by phone. The Responsible Adult is a live-in role, you would be required to provide out-of-hours support to residents in emergencies.

As a **Responsible Adult**, you will:

- Provide holistic low-level support both face-to-face and on the phone to YP.
- Communicate with Supported Housing Officers to give them an update on any support provided.
- Safeguard the welfare of children, young people, and vulnerable adults in line with organizational safeguarding policies and local procedures.
- Communicate effectively with emergency services and contractors when required.
- Establish and maintain trusting relationships with residents.
- Proactively contribute and support the team leader to ensure the service and building are in line with our Health and safety compliance framework

### Person Specification

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- Experience of working in a support role either paid or voluntary.
- Understand the causes of homelessness and social exclusion for vulnerable residents.
- Have experience of supporting people who are survivors of domestic abuse or currently experiencing it.
- Open to change and embraces improvement and development of services
- Had a good working knowledge of local organizations and services.
- Empathy with the causes of homelessness for vulnerable parents and the barriers they face.

### Benefits

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- 25 days annual holiday rising to 30 days(Pro-rata)
- Company pension.
- Life Assurance.
- Health cash plan,which includes discounts to a wide range of shops and services.
- Free onsite car parking
- Subsidized rent

## Contact Us

Units 3 & 4, Pinkers Court,  
Briarlands Office Park, Gloucester Road,  
Rudgeway, South Gloucestershire  
BS35 3QH

Call: 01454 411172  
Email: [HR@ElimHousing.co.uk](mailto:HR@ElimHousing.co.uk)

## About US

### **Providing homes, supporting people.**

Elim Housing is a socially responsible business delivering quality homes and support services which positively change people's lives.

We engage and innovate, and work in collaboration with others to enhance the wellbeing and independence of individuals and communities.